

**HAY CREEK TOWNSHIP ANNUAL MEETING AGENDA
BURLEIGH COUNTY, N D
MARCH 18, 2025, 6 PM**

**Holy Cross Lutheran Church
7111 Williamson Drive, Bismarck, N D 58503**

- I. Call to Order**
 - ~ Welcome to attendees
 - ~ Acknowledge and thank you, Pastor Matt Thompson, Holy Cross Lutheran Church
 - ~ Introduction of Township Board members

- II. Election of Meeting Moderator**

- III. Moderator Reviews Meeting Agenda (Moderator)**

Moderator states the business of the meeting

- IV. Election of (3) Judges (Moderator)**

Moderator requests that 3 judges be selected, best to ask for volunteers.
Once we have 3 volunteers ask all those present to vote for them by acclamation.
Duty of Judges is to count ballots.

- V. Approval of 2024 Annual Meeting Minutes (Moderator)**
 - a. See copy in handouts

- VI. Reports (Moderator)**
 - 1) Roads and Maintenance
 - a. 2024Summary
 - b. 2025 and 2026 Proposal
 - c. Appendix A Road Maintenance Fee
Annual Township Maintenance Agreement
 - d. Gravel Specifications and Pit-
 - 2) Review proposed 2026 Annual Budget and Proposed Levy
(Schedule A and Schedule B)

- VII. New Business**
 - 1) Proposed 2026 Levy
 - a. 12.00 mills or about \$453,585.
 - 2) Nominations for (1) Township Supervisor Position (3 times and closed)
 - 3) Nominations for Treasurer (3 times and closed)
 - 4) Nominations for Clerk (3 times and closed)

- 4) Conduct Election of a Supervisor, Mill Levy
 - a. Instruct attendees to vote using issued ballots, fold in half, place in ballot box as it is brought around. (Judges will gather with Clerk to sign oaths, count and record all ballots.)
- 5) Announcement of Election results

VIII. For the Good of the Order (Moderator)

- 1) Reminder to email Supervisors with any road concerns
- 2) Miscellaneous Township reminders
 - As spring approaches to watch weeds -to not allow to get out of control-
 - ~ Contact us or County Weed Board for advice on control.
 - ~ Remember to remind family members to bring litter home, don't throw-out into ditches, respect neighbors and take pride in our Township.
 - ~ Be mindful of speed limits and intersection without traffic signs.
 - ~ Appreciation for the attendees, taking time to participate tonight.

IX. Adjournment (Subject to Call) - (Moderator)