

## Hay Creek Township Monthly Meeting Agenda – February 2, 2022

- I. 6:00 PM Call to Order
  - a. Zoom Meeting called to order by Chairman Jason at 6:02PM
  - b. All members in attendance, except Lisa who was attending another off-site meeting.
  - c. Marcus Hall, Burleigh County Engineer was also signed in.
- II. Agreement on an Agenda
  - a. Proposed contractual agreement with TSO interactive to be added under New Business.
- III. Public Presentations – (Citizens are welcome to bring forth any issues at this time)
  - a. There were no public presentations to be heard.

### IV. Consent Agenda

- a. Approval of the Minutes from the previous Meeting
  - a. **Motion** by Larry, second by Mary, to approve the minutes of January 5, 2022 as listed as DRAFT. **Motion** carried.
- b. Bills Payable
- c. Account Balances
  - a. Lisa had earlier mailed PDF copies of the January financials to all members, **Motion** by Mary second by Larry to approve the financial statements as presented. **Motion** passed.

### V. Reports

#### a. Assessments

Scott reported the values for 2021 are complete and were turned into the County by the February 1 deadline.

Property owners with increases of 10% or >\$3000 will receive notice prior to the April Board of Adjustment meeting.

2 New permits issued this month, 63 properties under improvements, 2682 total parcels in the Township. Scott recorded 66 miles and 93 hours for the month.

Board of Adjustment meeting will be April 6 at 6 PM. (Zoom Meeting)

Dave will mail notice to the Tribune 2 weeks prior.

Scott also noted property owners would notice a 1% “across-the-board” increase applied as an equity adjustment to all County properties this year.

Larry requested of the chair a change in the Meeting Agenda allowing Marcus to address the board and not having to wait for the remainder of Township business. The request was honored.

Marcus updated the board on snow and ice removal as is currently being undertaken within the County/ Township- especially with regard to gravel roads. He then provided a rather complete background and history relative to the Sandy River Drive Grade Raise Reimbursement Request, Item “a” listed under Unfinished Business.

A review starting with 2011 and proceeding to date. He highlighted flood abatement, owner to property access, quality condition of roads, bridges, culverts, cost sharing opportunities, concerns of residents, etc. All being part and parcel to and within the history of the engineering study.

His recommendation to the board was totally open and flexible, understanding there had been no formal commitments by the township board and no formal cost sharing agreements for and with the

county. The county, had in fact incurred the costs, contracted with the engineering firm, received the report and paid the invoice.

Marcus thanked the board for the invitation and opportunity to clarify, and excused himself from the remainder of the meeting. Board members likewise, thanked Marcus for the background and history—and his continued contributions to our Township, expressing a continued positive relationship with Hay Creek.

Board discussion ensued with all members participating. Each member individually agreeing to some form of proclamation, or resolution, and financial investment for the work and value that has thus far been created and will continue to be of value in the future.

Mary **moved** and Larry seconded a motion to craft a resolution with a fiscal component for consideration at the March meeting. **Motion** passed. Dave volunteered to follow up with Marcus on precise numbers and to propose language for such a resolution.

- b. Roads- No reports
- c. Constituent Calls- no calls to report.
- d. Planning & Zoning Committee Report, MPO, Water Board- no issues to report.

#### VI. Unfinished Business

- a. Sandy River Drive Grade Raise Reimbursement Request- handled earlier.
- b. 2023 Budget Development

Jason shared his worksheets including past, present, proposed budget and actual numbers.

There will be no proposed increase for 2022 / 2023. Continuation of the 10 mil levy is expected. There is a budget deficit, to be covered with the reserve fund. Be it noted an increase will be necessary in the future to cover ongoing maintenance of subdivision roads. This conversation to be held with residents at the Annual Meeting.

#### VII. New Business

- a. TAO Interactive- Website maintenance and updates
  - Motion** by Larry, second by Mary to approve a \$35 / month contract service arrangement with TAO Interactive for upkeep and maintenance of the current HayCreek website. **Motion** passed. Mary to work on language and formal agreement with TAO.

#### VIII. For the Good of the Order

- a. Updates
- b. 2022 Annual Meeting – March 15th
  - i. Meeting announcement to be posted in the Tribune March 2<sup>nd</sup>. Dave to follow-up.
  - ii. Location- Location secured at Holy Cross Lutheran Church.
  - iii. Zoom- will not be utilized this year. In-Person attendance necessary for vote.
- b. Newsletter
  - a. Mary to continue crafting articles and preparing text. She will connect with Lisa, who we expect has connections with The Printers. Newsletter to be mailed end of February 1st of March.
    - i. Newsletter content suggestions: Members, Annual Meeting, Job Descriptions, Mail Levy, Positions Open, ...

c. Next Meeting March 2<sup>nd</sup>

IX. Adjournment (Subject to Call)- meeting adjourned at 7:45 PM

Respectfully submitted, Dave Pearce, Township clerk