

MINUTES

Hay Creek Township Monthly Meeting Agenda – January 5, 2022

I. 6:00 PM Call to Order

The meeting was called to order at 6:02 PM. Jason, Mary, Larry, Dave, Lisa & Scott were present. No guests signed in.

II. Agreement on an Agenda

No adds or updates. Agenda as posted was adopted.

III. Public Presentations – (Citizens are welcome to bring forth any issues at this time)

No public comments or input at this time.

IV. Consent Agenda

a. Approval of the Minutes from the previous Meeting

Mary MOVED Larry SECONDED a motion to APPROVE the Minutes of the December Meeting as posted. MOTION PASSED.

b. Bills Payable + Account Balances

Lisa presented two invoices: 1) Road Patching from Burleigh County for \$1610.17, and 2) another from Burleigh County for Tree Trimming, \$179.93. Lisa reported the Balance Sheet for December 31, 2021.

Mary MOVED, SECOND by Larry to approve the bills payable and the end of year Financials and Balance Sheet. MOTION PASSED.

V. Reports

a. Assessments

Scott reported he is completing the township property assessments due by February 1. Notices for updates will be mailed mid-March. The Abatement Meeting with the Board of Adjustment will be in April. Dave will provide Scott last years' records regarding announcement and public notice.

4 New Permits issued in December
74 ongoing construction projects and improvements
2682 total parcels in the township
131 miles and 87 hours

b. Roads

No report

c. Constituent Calls

No calls

d. Planning & Zoning Committee Report, MPO, Water Board

No updates

VI. Unfinished Business

a. Sandy River Drive Grade Raise Reimbursement Request

General conversation provided no new insight. General consensus is to invite and have a face to face (if possible/otherwise via zoom) conversation with Marcus, all members would like to hear his perspective; 1) Clarify concerns and understandings, and 2) Outline a path forward.

Hay Creek Board Members are unanimous in wanting to maintain a good working relationship with Burleigh County and be responsible to Township constituents.

Jason will invite Marcus to the next meeting- all to be notified.

VII. New Business

a. 2022 Annual Meeting – March 15th

Annual Meeting planned for March 15th

b. 2023 Budget Development

Jason to continue work on preparation.

Scott to research Projected Annual Taxable Revenue

Expect 10 mills to be maintained- no increase/no decrease

c. Location

Mary to confirm Holy Cross Lutheran Church as possible location.

d. Advertisement

Dave to check on policies for in person and absentee voting, plus post the legal announcement with the Tribune.

e. Newsletter

Jason shared copies of past newsletters... would like to have a February issue circulating as an announcement for the Annual Meeting.

Newsletter issues identified: Board Members, Meeting Dates, Annual Meeting, Zoom Meetings, Shift to Wednesday meetings, Duties of a Supervisor, Website facelift...

Mary to compose stories, Jason to assemble addresses, Printers to design+layout, print and mail...February 15th is target date.

VIII. For the Good of the Order

a. Updates

i. Sandy River Drive Tree Trimming

No progress. Snow now in ditches. Assume will hold until Spring.

ii. Web Site Invoice- Mary to connect with Tao Interactive for update

b. Next Meeting February 2nd

Lisa has a meeting conflict....will mail numbers early.

IX. Adjournment

Meeting adjourned at 7:07

Respectively Submitted by Dave Pearce, Township Clerk, January 2022