

## Hay Creek Township Monthly Meeting Minutes

October 2, 2024

### Zoom Meeting

- I. Final Budget Hearing Meeting Called to Order- 6:00 p.m. by Mary. Larry, Scott, Claudia, and Brandy in attendance. Constituents present: Laurel, Jakob, Alison, Keenan Lunde, Jim Martel.
  - a. Final Budget Hearing – (Property Tax Levy)  
Measure 4 was discussed. Meeting adjourned at 6:09pm.
  
- II. Township monthly Meeting Called to Order- 6:09 p.m. by Mary. Larry, Scott, Claudia, and Brandy in attendance. Constituents present: Laurel, Jakob, Alison, Keenan Lunde, Jim Martel.
  
- III. Agreement of Agenda- Moved to approve Larry, second by Claudia. Unanimous.
  - a. Claudia requested to add Tax Abatement she received under Assessments.
  
- IV. Minutes and Finances
  - a. Minutes from September with changes. Claudia motioned to accept the minutes with the correction of the next meeting date, should be Oct 2<sup>nd</sup> not Oct 4<sup>th</sup>. Larry seconded, unanimous.
  - b. Bills Payable- Report by Brandy
  - c. Account Balance- Report by Brandy -Motion by Larry to accept financial statements, seconded by Claudia. Unanimous.
  
- V. Reports-
  - a. Abatement for Real estate taxes for 8310 Nicklaus Drive – Prairie Air Homes/Scott Duchsherer. Scott Peterson has not completed the 2024 assessments yet since those assessments are not due until Feb 1<sup>st</sup> 2025. Scott P has comparable homes in the area that are listed for higher values. Scott P asks to not approve the request value at this time, but he will work with the homeowner. Motion by Larry to table to abatement until more information is received, seconded by Claudia. Unanimous.
  
- VI. Assessments-Continuing to check the properties and make the updates into the assessments system. Completing continuing education to keep license current.
  - We had 4 new building permits this past month.
  - We have 51 properties with new or ongoing construction.
  - We have 2640 parcels in Hay Creek.

- 16 miles driven
- 43 hours
- No other issues to report.

VII. Roads

- a. Repair to a culvert that was crushed on Grand Prairie. Approval of the repair (Est \$3100). Motion to accept \$3100 repair by Mary, seconded by Larry. Unanimous.
- b. Maintenance to Fernwood Drive. Larry contacted and requested Wayne Klein/Burleigh County Highway Dept to complete some repair to the newly placed gravel (blading, etc.)

VIII. Planning and Zoning Committee Report, MPO, Water Board updates. Updates by Mary. No board action required at this time.

- a. The Weed Board will be holding their next meeting on October 4<sup>th</sup> at 11:30a located at the Burleigh County Highway department.

IX. Unfinished Business-

- a. Speed Bumps- Mary will send a notice to remove the speed bumps so the anchor holes can be filled by the County Highway Dept. to limit any road damage from moisture.
- b. New Business-
- c. Appointment of New Supervisor to the Hay Creek Township Board – Keenan Lunde expressed interested in being appointed to fill Jim Martel's (resigned September 2024) Supervisor position. Larry motioned to appoint Keenan to the board until March 2025, seconded by Claudia. Unanimous.
  - i. The appointment will last until the Annual Meeting in March 2025, where the public will vote to fill the position.
- d. Anyone wishing to speak on township business may do so at this time.
  - i. Alison Wittmar asked if the township meetings were recorded and available to the public. Mary recorded the September meeting and will send to Alison for viewing.
  - ii. For the Good of the Order-
    - Next meeting, Wednesday November 6th, 2024, at 6:00 P.M. via Zoom.

XII. Adjournment: 6:57 PM meeting adjourned.

Respectfully submitted,

Brandy Jurgens

Hay Creek Township Treasurer